**Meeting Minutes**

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| **Subject** | | | | |
| Group Meeting 13 (Lab 5) | | | | |
| **Date, Time (duration) and Venue** | | | | |
| ·         18 October 2021  8:30am – 10:30am  ·        Microsoft Teams | | | | |
| **Attendees** | | | **Non-Attendees** | |
| · Anil Ankitha  · Chan Shao Jing  · Chong Yow Lim  · Lionel Wong Zhi Neng  · Low Jin Teng Jackson  · Ng Chi Hui  · Zachary Varella Lee Zheyu | | |  | |
| **Chaired by: Chan Shao Jing** | | | |  |
| **Last meeting minutes have been reviewed** | | | | Yes |
| **Progress Updates** | | | | |
| **Task** | **Problem/Issue/Progress** | **Solution/Action** | | **Taken by & deadline** |
| **Task1** | Testing Process | Zachary updated that the initial test cases and test coverage has already been completed in preparation for our presentation today.  The covered test cases are as follows:  User authentication works as specified in the SRS.  Home screen displays the correct information.  Medication reminders work as specified.  Cognitive game selection displays the correct information.  Mental Math game works as specified.  Simon Says game works as specified.  Exercise Video game works as specified.  The team has also decided to implement both alpha and beta testing for user acceptance.  The QA team will prepare a more exhaustive testing process for our alpha testing and the team plans to extend beta testing to our grandparents and elderly in our family. | | Team / 16 Oct 2021 |
| **Task2** | Preparation of Lab 5 Deliverables | The team decided to split the Lab 5 deliverables as follows:  Test Plan: Zachary, Yow Lim, Ankitha  CMMI Level 2: Shao Jing, Jackson, Chi Hui, Lionel  Test Cases and Requirements Test Coverage Report: Team will meetup and complete together during next meeting | | Team / 23 Oct 2021 |
| **The next meeting will be held** | | | | Saturday, 23 Oct 2021, 2:00 – 5:00pm |
| **This minutes have been agreed by all attendees** | | | |  |